

Angaben zum Reisenden / Traveler data (pro Auftrag ist nur ein Auftragsformular nötig/Per order only one visa request form is required)

Reiseland/Country to Visit

Anzahl Einreisen/Nombre of Entries

Business - Tourist - Technical

Nachname/Last Name

Vorname/First Name

Nationalität/Nationality

Email

Telefon/Phone

Angaben AssistentIn/Assitant data (falls zutreffend/if available)

Nachname/Last Name

Vorname/First Name

Email

Telefon/Phone

Handy Nr./Cell phone

Rechnungsadresse / Billing address

Firmenname/Company Name

z.Hd./Attention to

Rücksendeadresse / Passport return address

Firmenname/Company Name

z.Hd./Attention to

falls zutreffend/if available

Genaue Adresse/Exact Address

Genaue Adresse/Exact Address

Auftragsnummer/Kostenstelle/PO-Number/Cost Center

Rücksendung Pass/Return address for passport

☐ Gleiche Adresse wie Rechnungsadresse/Same address as billing address

Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.
For administrative reasons we require credit card payment for private persons.

Zahlung/Payment

☐ Rechnung/Invoice

☐ Kreditkarte/Credit Card

Kreditkarten-Nummer

Creditcard number

MM/JJ

Expiry Date

Datum des Auftrags/Date of Request

Pass zurück bis/Passport returned until:

please avoid sunday as returning date

Wählen Sie die Rücksendung/Select Return Shipment (gilt nicht für eVisas/not valid for eVisas)

☐ Swiss Post Registered A-Post next working day (Monday-Friday)

☐ Swiss Post Registered EXPRESS next day (Monday-Saturday)

☐ DHL Courier Standard next working day (Monday-Friday)

☐ DHL Courier Rapid next working day (Monday-Friday)

☐ Courier - price on request

☐ Courier International - price on request

Benötigte Dokumente:

Namibia - Business

Visumgültigkeit:

90 Tage

Max. Dauer des Aufenthaltes:

90 Tage

Erlaubte Einreisen:

1x/mehrfach

- Unser Visum Auftragsformular
- Antragsformular PDF - bitte füllen Sie das Antragsformular aus
- Original Reisepass mit Gültigkeit mind. 6 Monate über Rückreisedatum hinaus
- Falls nicht-Schweizer - Kopie Schweizer Aufenthaltsbewilligung B, C oder G
- 2 Passfotos 4,5 x 3,5 cm - gute Qualität, farbig, weisser Hintergrund, nicht älter als 4 Monate (Die Fotos können uns auch digital im Format jpg übermittelt werden + CHF 10/Foto)
- Flugticket
- Hotelbuchung für den gesamten Aufenthalt
- Einladungsbrief: mit Firmenstempel, Unterschrift, Angabe des Ortes der Tätigkeit - Kopie/Scan ausreichend (farbig, gute Qualität) - erforderliche Sprache: englisch
- Arbeitgeberbrief (Entsendungsschreiben mit Kostenübernahme und Anstellungsbestätigung) - Kopie/Scan ausreichend (farbig, gute Qualität) - erforderliche Sprache: englisch
- Zusätzliche Dokumente: Der Reisepass sollte mindestens 3 leere Seiten haben.
- Zusätzliche Dokumente 2: Der Arbeitgeberbrief sollte die vollständige Deckung der Krankenversicherung ins Reiseland erwähnen.

Einreichungsprozess: Der Antrag/Pass wird von uns eingereicht und abgeholt. Persönliches Erscheinen vom Antragsteller ist generell nicht nötig. Senden Sie uns alle notwendigen Dokumente per einschreiben an unsere Postfachadresse.

Bearbeitungszeit Standard-Antrag	1 Arbeitswoche
Bearbeitungszeit Express-Antrag	nicht verfügbar
Bearbeitungszeit Urgent-Antrag	nicht verfügbar



REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS
DEPARTMENT OF CIVIC AFFAIRS
IMMIGRATION CONTROL ACT, 1993
APPLICATION FOR VISA
(Sections 12 and 13 / Regulation 11)

FOR OFFICIAL USE ONLY
Approved / Not Approved
Single / Multiple Entry

1. Surname: _____
2. First Names: _____
3. Maiden name (if applicant is or was a married woman): _____

ITEMS 4 TO 10 TO BE COMPLETED BY INSERTING AN "X" IN THE APPROPRIATE BOX

4. Sex: ☐ Male ☐ Female
5. Marital Status: ☐ Never Married ☐ Married ☐ Divorced ☐ Widow/Widower
6. Have you at any time applied for a permit to settle permanently in Namibia? ☐ Yes ☐ No
7. Have you ever been restricted or refused entry to Namibia? ☐ Yes ☐ No
8. Have you ever been deported or ordered to leave Namibia? ☐ Yes ☐ No
9. Have you ever been convicted of any crime in any country? ☐ Yes ☐ No
10. Are you suffering from tuberculosis, or any other contagious lung disease; trachoma, or any other chronic eye infection, frambesia, yaws, scabies or any other contagious bacterial or other skin disease; syphilis or any other venereal disease; or leprosy or acquired immune deficiency syndrome virus (AIDS virus), or any mental illness or affliction? ☐ Yes ☐ No
11. If the reply to any one of the questions 6 to 19 is in the affirmative, attach full particulars
12. Birth: (a) Date: _____ (b) Place: _____ Country: _____
13. Citizenship: _____ (if acquired by naturalization, state original citizenship)
14. Passport: (a) Number _____ (b) Place of issue: _____
(c) Date of issue _____ (d) Date of expiry: _____
(e) Is passport valid for travel to Namibia? ☐ Yes ☐ No
15. (a) Present residential address: _____
(b) Telephone number: (Code: _____) No: _____
16. Address and period of residence in country of which you are a permanent resident:
(a) Residential address: _____
(b) Telephone number: (Code: _____) No: _____
(c) Period: _____
17. Occupation or profession: _____
18. Firm, company, university, etc., to which you are attached or which you represent: _____
(a) Name and address of employer: _____
(b) Telephone number: (Code: _____) No: _____
(c) Nature of business: _____
(d) If a student, name of university to which you are attached and the course pursued: _____
19. If accompanied by your wife and children, state:
- | FIRST NAMES | DATE OF BIRTH | PLACE OF BIRTH |
|-------------|---------------|----------------|
| (a) _____ | (a) _____ | (a) _____ |
| (b) _____ | (b) _____ | (b) _____ |
| (c) _____ | (c) _____ | (c) _____ |
20. (a) What amount of money will you have on arrival in Namibia for your own use? N\$ _____
(b) Will you be in possession of an onward/return ticket? ☐ Yes ☐ No

(N.B. Separate applications have to be completed in respect of your spouse or children over the age of 16 years and children travelling with their own passports.)

NOTE: COMPLETE ONLY PART A OR B

(A) HOLIDAY / BUSINESS / WORK / TRANSIT VISA

1. Intended date and port of arrival in Namibia: _____
2. (a) What is the purpose of your visit? _____
(b) If it is for business, explain in detail the nature of business: _____

(c) Duration of intended visit (number of days, weeks or months): _____
3. Places to be visited in Namibia (full address, including telephone number must be provided): _____

4. If the purpose of your visit is for medical treatment, please provide the following information:
(a) Name of doctor, hospital or clinic you will visit: _____
(b) Who will pay your medical expenses and hospital fees: _____
(c) If you are liable for the expenses and fees above, state amount of funds available: _____
5. Proposed residential address in Namibia: _____ Telephone number: _____
6. Name and addresses of relatives in Namibia:

NAME	ADDRESS AND TELEPHONE NUMBER	RELATIONSHIP
(a) _____	_____	_____
(b) _____	_____	_____
7. Date of last visit, if any to Namibia: _____
8. Do you contribute professionally or otherwise to publications, radio, television or films? If so, please give details: _____

9. (a) Destination after leaving Namibia: _____
(b) Mode of travel to destination: _____
(c) Intended date and port of departure: _____
(d) Is your entry to that destination assured, e.g. do you hold visa or permit for permanent or temporary residence? (Proof to be submitted) _____
10. Reasons for travelling through Namibia: _____

(B) RETURN VISA

IMPORTANT

An applicant has to:

- (i) produce his or her passport or travel document; and
- (ii) submit proof of his or her right of residence in Namibia if not endorsed in his or her passport.

1. (a) Kind of Permit and number: _____
(b) Date of departure: _____
(c) Expected date of return: _____
2. Particulars of residence in Namibia:

DATE OF FIRST ENTRY	PORT OF ENTRY	PERIODS OF RESIDENCE IN NAMIBIA	
		From	To
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
3. Countries to which you will be travelling:
(a) _____ (b) _____ (c) _____ (d) _____
4. Purpose of journey (explain fully): _____

I solemnly declare that the above particulars given by me are true in substance and in fact and that I fully understand the meaning thereof.

Date: _____ Signature: _____

(N.B. Only the signature of the applicant will be accepted)