



Consular Service Fly

Visa and Consular Service
Bern - Geneva

Visa Request Form • Visum Auftragsformular

Consular Service Fly GmbH

Postfach 9008 • 3001 Bern

info@consular-service.ch • www.consular-service.ch

Traveler data / Angaben zum Reisenden

Country to Visit/Reiseland *

Numbre of Entries/Anzahl Einreisen *

Business - Tourist - Technical *

Last Name/Nachname *

First Name/Vorname *

Nationality *

Email *

Phone / Telefon *

Assistant data / Angaben AssistentIn

Last Name/Nachname

First Name/Vorname

Email

Phone / Telefon

Cell phone/Handy

Billing address / Rechnungsadresse

Company / Firmenname *

Attention of / z.Hd. *

Exact address / Genaue Adresse *

PO-Number/Cost Center/Auftragsnummer/Kostenstelle

Passport return address / Rückversandadr. Pass

Company / Firmenname

Attention of / z.Hd.

Exact address / Genaue Adresse

Return address for passport/Rücksendung Pass *

☐ Send Passport to Billing address/Passversand wie Rechnungsadresse

For administrative reasons we require credit card payment for private persons.

Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.

Payment/Zahlung *

- ☐ Invoice/Rechnung
☐ Credit Card

Credit Card Number with Expiry Date MM/YY

Number

Expiry Date

Date of request / Datum des Auftrags

Return my passport until: / Pass zurück bis:

Required Shipping / Gewünschte Versandart:

Swiss Post Registered A-Post next working day (Monday-Friday) - CHF 9,00

DHL Courier Standard next working day (Monday-Friday) - CHF 18,50

Courier SAME DAY - price on request

Swiss Post Registered EXPRESS next day (Monday-Saturday) - CHF 22,00

DHL Courier Rapid next working day (Monday-Friday) - CHF 23,50

Courier international - price on request



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Documents nécessaires: Inde - Employment regular paper visa

Validité de Visa:
1 année

Durée max. de séjour:
1 année

Entrées autorisées:
multiples

- Notre bon de commande
- Questionnaire PDF - (le formulaire d'application en ligne sera rempli par nos soins)
- Passeport original valable au moins 6 mois après la date de retour.
- Si non suisse - Permis de séjour suisse B ou C
- 2 photos d'identité 5 x 5 cm - bonne qualité, en couleur, fond blanc, datant de moins de 4 mois (Les photos peuvent également nous être transmises sous forme digitale au format jpg + CHF 10/photo)
- Ticket d'avion
- Accord contractuel avec le client dans le pays de visa
- Lettre de l'employeur (lettre de détachement avec prise en charge des frais et confirmation d'engagement) - Copie/scan suffisant (en couleur, bonne qualité) - langue exigée: anglais
- Business License inviting Company
- Purchase Order
- Diplômes de qualification

Procès de soumission: La demande/passeport est déposée et retirée par nos soins. Il n'est

*Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service.
We are not liable for any delay or loss of documents posted on time.*

• info@consular-service.ch • www.consular-service.ch •

Office Bern

Postadresse: Postfach 9008, 3001 Bern
Domizil: Murtenstrasse 114, 3202 Frauenkappelen
Tel. +41 (0) 31 888 80 80 - Fax +41 (0) 31 888 80 85

Office Genève

Adresse postale: Case postale 1345, 1211 Genève 1
Tel. +41 (0) 22 888 50 80 - Fax +41 (0) 22 888 50 85



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généralement pas nécessaire que l'applicant se présente en personne. Envoyez-nous tous les documents nécessaires par poste suisse avec lettre recommandée à notre adresse de case postale.

Durée de procès application standard 1 semaine ouvrable

Durée de procès application express non disponible

Durée de procès application urgente non disponible

Commentaires/remarques

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India Questionnaire / Indien Fragebogen

(incomplete Forms may lead to a delay of your application –
Nicht vollständig ausgefüllte Formulare können die Beantragung verzögern)

Name of Traveler/Name Reisender	
☐ Address/Adresse	
☐ Postal Code – City/PLZ – Ort	
☐ Phone/Telefon	
☐ Place and country of birth/Geburtsort und Geburtsland	
☐ Civil Status - Zivilstand	
Fathers name/Name des Vaters	
☐ Place of birth Father/Nationality Geburtsort Vater/Nationalität	
Mothers name/Name der Mutter	
☐ Place of birth Mother/Nationality Geburtsort Mutter/Nationalität	
Spouse Name/Name des Ehepartners	
☐ Place of birth spouse/Nationality Geburtsort Ehepartner/Nationalität	
Purpose of visit/Grund der Reise	Business regular paper visa Tourist regular paper visa Technical/Employment Regular paper visa eVisa Business eVisa Tourist
Date and port of arrival	Date: Port:
Employers name/Name des Arbeitgebers	

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☐ Current occupation/Beschäftigung	
☐ Employer's address/Adresse Arbeitgeber	
☐ Employer's Phone / Telefon Arbeitgeber	

Travel History:

Ever visited India? Indien bereits besucht?	yes/ja	no/nein
☐ Address last visit in India/Adresse des letzten Besuchs in Indien		
☐ Cities visited in India/Städte bereits besucht in Indien		
☐ Visa-Number of last India Visa/Visum-Nr. des letzten Indien Visa		
☐ Type of visa/Art des Visa		
☐ Place of Issue/Ausstellungsort Visa		
☐ Date of Issue/Datum der Ausstellung		
Countries visited last 10 years/Besuchte Länder der letzten 10 Jahre		

Address of your planned stay in India /Adresse des geplanten Aufenthaltes in Indien:

☐ Cities to visit/Städte welche Sie besuchen	
☐ Address/Adresse (Hotelname)	
☐ Phone/Telefon	

Reference in parent country/Referenz Heimatland:

☐ Full name/Vollständiger Name	
☐ Address/Adresse	
☐ Phone/Telefon	

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Only if Business/Nur falls Geschäftlich:

☐ Employer's website/Arbeitgeber Website	
☐ Inviting company name/Name einladend.Firma	
☐ Inviting company address/Adresse einlad.Firma	
☐ Inviting company phone/Telefon einlad.Firma	
☐ Inviting company website/Website einlad.Firma	

Only if Business/Nur falls Geschäftlich - Grund der Reise:

Set up industrial/business venture Sale/Purchase Trade Attend Technical/Business meetings Recruit manpower Participation in exhibitions, business/trade fairs Expert in connection with ongoing project Conducting tours To deliver lecture under global initiative for academic networks

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