



Traveler data / Angaben zum Reisenden

Country to Visit/Reiseland *

Number of Entries/Anzahl Einreisen *

Business - Tourist - Technical *

Last Name/Nachname *

First Name/Vorname *

Nationality *

Email *

Phone / Telefon *

Assistant data / Angaben AssistentIn

Last Name/Nachname

First Name/Vorname

Email

Phone / Telefon

Cell phone/Handy

Billing address / Rechnungsadresse

Company / Firmenname *

Attention of / z.Hd. *

Exact address / Genaue Adresse *

PO-Number/Cost Center/Auftragsnummer/Kostenstelle

Passport return address / Rückversandadr. Pass

Company / Firmenname

Attention of / z.Hd.

Exact address / Genaue Adresse

Return address for passport/Rücksendung Pass *

Send Passport to Billing address/Passversand wie Rechnungsadresse

*For administrative reasons we require credit card payment for private persons.
Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.*

Payment/Zahlung *

- Invoice/Rechnung
- Credit Card

Credit Card Number with Expiry Date MM/YY

Number

Expiry Date

Date of request / Datum des Auftrags

Return my passport until: / Pass zurück bis:

Required Shipping / Gewünschte Versandart:

Swiss Post Registered A-Post next working day (Monday-Friday) - CHF 9,00

DHL Courier Standard next working day (Monday-Friday) - CHF 18,50

Courier SAME DAY - price on request

Swiss Post Registered EXPRESS next day (Monday-Saturday) - CHF 22,00

DHL Courier Rapid next working day (Monday-Friday) - CHF 23,50

Courier international - price on request



Consular Service Fly

Visa and Consular Service
Bern - Geneva

Benötigte Dokumente: Russland - Technical Installation

Visumgültigkeit:

90 Tage

Max. Dauer des Aufenthaltes:

90 Tage

Erlaubte Einreisen:

1x/2x

- Unser Visum Auftragsformular
- Antragsformular Fragebogen PDF - (das Online Antragsformular wird von uns ausgefüllt)
- Original Reisepass mit Gültigkeit mind. 6 Monate über Rückreisedatum hinaus
- Falls nicht-Schweizer - Kopie Schweizer Aufenthaltsbewilligung B oder C
- 1 Passfoto 4,5 x 3,5 cm - gute Qualität, farbig, weisser Hintergrund, nicht älter als 4 Monate (Die Fotos können uns auch digital im Format jpg übermittelt werden + CHF 10/Foto)
- Einladungsbrief: Offizielle Einladung Ministerium, Kopie/Scan - erforderliche Sprache: russisch
- Versicherungsbestätigung (mit Einschluss Rückführungskosten im Todesfall, gültig für die ganze Dauer des Aufenthaltes)

Einreichungsprozess: Der Antrag/Pass wird von uns eingereicht und abgeholt. Persönliches Erscheinen vom Antragsteller ist generell nicht nötig. Senden Sie uns alle notwendigen Dokumente per Einschreiben an unsere Postfachadresse.

Bearbeitungszeit Standard-Antrag 9-10 Arbeitstage

Bearbeitungszeit Express-Antrag 1-3 Arbeitstage

Bearbeitungszeit Urgent-Antrag nicht verfügbar

Kommentar/Anmerkungen

*Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service.
We are not liable for any delay or loss of documents posted on time.*

• info@consular-service.ch • www.consular-service.ch •

Office Bern

Postadresse: Postfach 9008, 3001 Bern

Domizil: Murtenstrasse 114, 3202 Frauenkappelen

Tel. +41 (0) 31 888 80 80 - Fax +41 (0) 31 888 80 85

Office Genève

Adresse postale: Case postale 1345, 1211 Genève 1

Tel. +41 (0) 22 888 50 80 - Fax +41 (0) 22 888 50 85



Consular Service Fly

Visa and Consular Service
Bern - Geneva

Fragebogen Antragsformular für Visum Russland

(unvollständig ausgefüllte Formulare können die Beantragung verzögern)

Name und Vorname Antragssteller		
Private Wohnadresse	Strasse	PLZ/Ortschaft
Geburtsort		
Private Telefonnr.		
Ledigenname (Nachname)		
Arbeitgeber / Firma Adresse PLZ/Ortschaft Funktion/Tätigkeit Telefonnummer		
Gewünschte Visadaten	von:	bis:
Wichtigste Destinationen Russland		
Anzahl bisheriger Reisen nach Russland		
Datum der letzten Reise nach Russland	von:	bis:
Geboren in Russland? Falls ja – russischer Pass vorhanden?	ja	nein
Verwandte in Russland? Name, Vorname Geb.Datum Adresse PLZ/Ortschaft Verwandtschaftsgrad		

*Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service.
We are not liable for any delay or loss of documents posted on time.*

• info@consular-service.ch • www.consular-service.ch •

Office Bern

Postadresse: Postfach 9008, 3001 Bern
Domizil: Murtenstrasse 114, 3202 Frauenkappelen
Tel. +41 (0) 31 888 80 80 - Fax +41 (0) 31 888 80 85

Office Genève

Adresse postale: Case postale 1345, 1211 Genève 1
Tel. +41 (0) 22 888 50 80 - Fax +41 (0) 22 888 50 85



Consular Service Fly

Visa and Consular Service
Bern - Geneva

Visumwahl

Tourist in CHF (inkl. Visum, Bearbeitung, Einladung)	Bearbeitungszeit			Bemerkung
	Preis 9-10 Arbeitstage	Preis 1-3 Arbeitstage	Preis 1-3 Arbeitstage	
Einfache Einreise 30 Tage	249			
Mehrfache Einreise 3 Monate	369			
Mehrfache Einreise 6 Monate	409			

(Zur Zeit können wir keine Einladungsbriefe für Geschäftsvisas ausstellen)

Business in CHF (inkl. Visum, Bearbeitungsgebühr)	Bearbeitungszeit			Bemerkung
	Preis 9-10 Arbeitstage	Preis 7 Arbeitstage	Preis 1-3 Arbeitstage	
Einfache Einreise 30 Tage	269	359		
Zweifache Einreise 3 Monate	309	429		
Mehrfache Einreise 1 Jahr	439		599 ¹	¹ Express nur mit Telex-Einladung

Technical in CHF (inkl. Visum, Bearbeitungsgebühr)	Bearbeitungszeit			Bemerkung
	Preis 9-10 Arbeitstage	Preis 7 Arbeitstage	Preis 1-3 Arbeitstage	
Zweifache Einreise 3 Monate ²	309		429	^{1,2} nur mit Telex-Einladung

Versicherung in CHF (inkl. Repatriierung)	Bearbeitungszeit			Bemerkung
	Preis			
30 Tage	39			
90 Tage	59			

Preise in CHF, exkl. Mwst

*Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service.
We are not liable for any delay or loss of documents posted on time.*

• info@consular-service.ch • www.consular-service.ch •

Office Bern

Postadresse: Postfach 9008, 3001 Bern
Domizil: Murtenstrasse 114, 3202 Frauenkappelen
Tel. +41 (0) 31 888 80 80 - Fax +41 (0) 31 888 80 85

Office Genève

Adresse postale: Case postale 1345, 1211 Genève 1
Tel. +41 (0) 22 888 50 80 - Fax +41 (0) 22 888 50 85

Insurance cover abroad

Surname and first name:

Date of birth:

Place of residence:

Policyholder number:

Duration of stay abroad, from

until

Travel destination: Russia

Reason for stay abroad: travel visa

Insurance coverage valid as of:

BASIS Compulsory Health Care Insurance according to KVG (with accident)

covers the costs of medically necessary out-patient medical treatment, hospital treatment as well as prescribed medicines and analyses for acute illnesses and accidents during a stay abroad anywhere in the world. At the most, double the estimate of the costs will be covered in line with the relevant price in the canton of residence in Switzerland. These benefits are paid only as long as the patient's state of health precludes repatriation to Switzerland.

TOP Supplementary Health Care Insurance for special benefits according to VVG (with accident)

covers the following costs worldwide in case of a temporary stay abroad (max. 12 months):

Medical Expenses

in emergency cases: urgent, scientifically recognised and appropriate treatments for:

- out-patient treatment (after deduction of the benefits paid by the BASIS health care insurance) 100% of the calculated costs
- in-patient hospital treatment (after deduction of the benefits paid by the BASIS health care insurance) 100% of the calculated costs

These benefits are paid only as long as the patient's state of health precludes repatriation to Switzerland. Legally binding or agreed deductibles as well as excesses will not be reimbursed.

Personal assistance

covers the full costs in emergency cases for:

(Cost reimbursement within the conditions of the existing insurance cover)

- medically necessary rescue operations and transportation
- medically necessary repatriation of the insured Person
- rescue and recovery operations up to max. CHF 20'000.- per person insured / calendar year

Including Travel Insurance (complementary to the Swiss health care Insurance)

- Emergencies (out- and/or in-patient treatments): € 30'000.-
- medically necessary repatriation: € 30'000.-
- Repatriation of remains: € 30'000.-

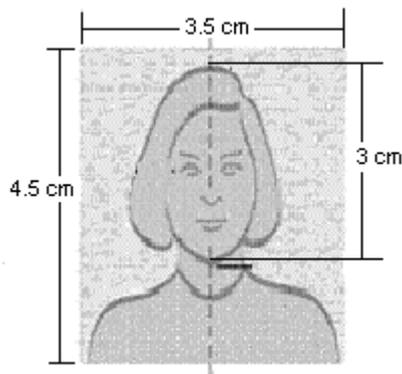
Helsana Versicherungen AG
Kundenservice International
Postfach
CH-6001 Zürich
Tel. +41 (0) 844 46 84 47

**Benefits are paid only if the
Emergency Call Centre is notified!
Emergency Phonenumber: +41 58 340 16 11**

Please kindly see below the information regarding the requirements of the photos for the **Russian Visa Applications**.

Also kindly note that:- If the photos that you sent along with your visa applications do not meet the below mentioned requirements then your application will be considered as the incomplete document.

PHOTO SPECIFICATIONS



Note: The photographs submitted must meet with these specifications.

Please provide one recent photograph (**not more than 6 months old**) of yourself. The photographs should be:

- **3,5 x 4,5 cm taken against a light background (white or off-white) so that features are distinguishable and contrast against the background.**
- **Clear quality and with the face in focus.**
- **Printed on normal photographic paper (camera print).**
- **Full face, non-smiling (without sunglasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background).**
- **Please stick the Photograph on the Visa Application Form.**

