



Consular Service Fly

Visa and Consular Service
Bern - Geneva

Visa Request Form • Visum Auftragsformular

Consular Service Fly GmbH

Postfach 9008 • 3001 Bern

info@consular-service.ch • www.consular-service.ch

Traveler data / Angaben zum Reisenden

Country to Visit/Reiseland *

Numbre of Entries/Anzahl Einreisen *

Business - Tourist - Technical *

Last Name/Nachname *

First Name/Vorname *

Nationality *

Email *

Phone / Telefon *

Assistant data / Angaben AssistentIn

Last Name/Nachname

First Name/Vorname

Email

Phone / Telefon

Cell phone/Handy

Billing address / Rechnungsadresse

Company / Firmenname *

Attention of / z.Hd. *

Exact address / Genaue Adresse *

PO-Number/Cost Center/Auftragsnummer/Kostenstelle

Passport return address / Rückversandadr. Pass

Company / Firmenname

Attention of / z.Hd.

Exact address / Genaue Adresse

Return address for passport/Rücksendung Pass *

☐ Send Passport to Billing address/Passversand wie Rechnungsadresse

For administrative reasons we require credit card payment for private persons.

Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.

Payment/Zahlung *

- ☐ Invoice/Rechnung
☐ Credit Card

Credit Card Number with Expiry Date MM/YY

Number

Expiry Date

Date of request / Datum des Auftrags

Return my passport until: / Pass zurück bis:

Required Shipping / Gewünschte Versandart:

Swiss Post Registered A-Post next working day (Monday-Friday) - CHF 9,00

DHL Courier Standard next working day (Monday-Friday) - CHF 18,50

Courier SAME DAY - price on request

Swiss Post Registered EXPRESS next day (Monday-Saturday) - CHF 22,00

DHL Courier Rapid next working day (Monday-Friday) - CHF 23,50

Courier international - price on request



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Required documents: Philippines - Tourist

Validity of Visa:
90 days

Max. Duration of stay:
30 days

Permitted entries:
1x/2x/multiple

- Our Visa Request Form
- Application form PDF - please fill in the application form
- Original passport, valid at least 6 months beyond return date
- 2 passport photos 4,5 x 3,5 cm - good quality, colored, white background, not older than 4 months (The photos can also be sent to us digitally in jpg format + CHF 10/photo)
- Flight ticket
- Hotel reservation for the entire stay
- Bank statements of the last 3 full months
- Additional documents: If the tourist visa is for a visit, we need a letter of invitation from the private individual instead of the hotel booking

Submission procedure: The application/passport is submitted and collected by us. Personal appearance by the applicant is generally not necessary. Send us all necessary documents by swiss post registered letter to our P.O. Box address.

Processing time standard application 1 working week

Processing time express application not available

Processing time urgent application not available

Comment/Remarks

*Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service.
We are not liable for any delay or loss of documents posted on time.*

• info@consular-service.ch • www.consular-service.ch •

Office Bern

Postadresse: Postfach 9008, 3001 Bern
Domizil: Murtenstrasse 114, 3202 Frauenkappelen
Tel. +41 (0) 31 888 80 80 - Fax +41 (0) 31 888 80 85

Office Genève

Adresse postale: Case postale 1345, 1211 Genève 1
Tel. +41 (0) 22 888 50 80 - Fax +41 (0) 22 888 50 85



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
APPLICATION FOR NON- IMMIGRANT VISA

FOR TOURISTS AND BUSINESSMEN STAYING NOT MORE THAN 59 DAYS
(VISUMANTRAG FÜR TOURISTEN UND GESCHÄFTSLEUTE FÜR EINEN AUFENTHALT BIS 59 TAGE)

Foreign Service Post: ☐ BERNE ☐ GENEVA

Please paste one (1)

4.5 cm x 3.5 cm

photo taken within
the last 6 months

FA Form No.2-A (revised 2010)

1 Name: _____
Surname *Name* Nom First name(s) *Vorname(n)* Prénom(s) Middle name *Mittelname* Nom autre

2 Date & Place of Birth: _____
Date of Birth *Geburtsdatum* Né(e) le Place of Birth *Geburtsort* Né(e) à

3 Age *Alter*: _____ Sex *Geschlecht* Sexe ☐ Male *männlich* homme ☐ Female *weiblich* femme

4 Civil Status ☐ Single ☐ Married ☐ Widowed ☐ Divorced
Zivilstand État civil Ledig Célibataire Verheiratet Marié Verwitwet Veuf/ve Geschieden Divorcé(e)

5 Citizenship: _____ Name of Spouse _____
Staatsangehörigkeit Nationalité Name des Ehepartners Nom d'époux/se

6 Present Address _____
Jetzige Adresse Adresse actuelle

7 Telephone/Fax: _____ E-mail: _____

8 Passport No. : _____ Place of Issue: _____ Date of Issue: _____
Pass Nr. Passeporte N° Passtelle/Lieu de délivrance Ausgestellt am Date de délivrance
Valid until: _____
Gültig bis Valable jusqu'au

9 Occupation: _____ Employer: _____
Beruf Profession Arbeitgeber Employeur

10 Purpose of Entry: _____ Length of stay in the Philippines: _____
Zweck der einreise Aufenthalt/dauer Durée de séjour

11 Expected Date in the Philippines: Arrival: _____ Departure: _____
Einreise datum Date d'entrée Abflug

12 Next Port of Destination after the Philippines: _____
Ausreisen nach Sortie à

13 Financial Means of Support: _____
Finanzierungsmittel des Antragsstellers Source financière

14 Reference in the Philippines and address: _____
Philippinische Bezugsperson und adresse Référence aux Philippines et adresse

15 Were you refused any kind of VISA, denied admission into or deported at government expense from
the Philippines?
Hat die philippinische Regierung jemals irgend einen Visaantrag von Ihnen abgelehnt, wurde Ihnen die Einreise in die
Philippinen verwehrt, oder wurden Sie auf Staatskosten aus den Philippinen ausgewiesen?
☐ No Nein ☐ Yes Ja, if yes, state circumstances Ja, falls ja, Umstände _____

16 Have you ever been arrested or convicted for any offense or crime, even though subject of a pardon,
amnesty, or legal action? Avez-vous déjà été arrêté ou accuse de crime mémé si vous avez été acquitté
Amnestie erhalten oder sonstige Rechtsschritte einleiteten?
☐ No Nein ☐ Yes Ja, if yes, state circumstances Ja, falls ja, Umstände Indiquez la raison _____

17 Have you ever been afflicted with communicable disease of public health significance, dangerous
Erkrankten Sie jemals an einer ansteckenden Krankheit, die für die öffentliche Gesundheit von Wichtigkeit ist? Avez-vous eu une
maladie contagieuse, dangereuse pour la santé
physical or mental disorder, or been a drug abuser or addict? ☐ No Nein ☐ Yes Ja
publique, ou mentale? Avez-vous eu des problèmes avec la drogue? Non Oui

I understand that I may only enter the Philippines at a port of entry designated by the Philippine Immigration authorities and with the permission of and under the conditions, including the giving of a bond, imposed by those authorities
Ich nehme zur Kenntnis, dass ich nur über einen von den philippinischen Behörden dazu vorgesehenen Grenzposten in die Philippinen einreisen kann, und dies nur wenn ich die Bedingungen der philippinischen Behörden erfülle.

I SOLEMNLY SWEAR that the foregoing statements are true to the best of my
Ich bestätige, entsprechend meines Wissens und Glaubens die Richtigkeit aller
knowledge and belief.
vorangegangenen Informationen.

Signature of Applicant

SUBSCRIBED AND SWORN to before me on _____
in _____

Signature of Consular Officer

PLEASE DO NOT FILL-OUT BELOW THIS LINE *Bitte nicht ausfüllen! Ne pas remplir svp.*
(For official use only *Für amtlichen Gebrauch*)

Visa No. _____ granted on _____ as non-immigrant under Section 9(a) of the Philippine Immigration Act of 1940, Valid until _____.

Visa includes _____

CONSULAR NOTATION:

Fee: CHF _____ O.R. No.: _____ Service No. _____

Classification: _____ ☐ Type of Entry: ☐ Single ☐ Multiple

Attached Requirements ☐ Original Passport

☐ Copy of Flight Confirmation

☐ Self Addressed Envelope with CHF 6.00 stamps

☐ Copy of Swiss Residence Permit (For Visa-required Foreign Nationals Living in Switzerland)

☐ Copy of Business Letter (For Business Trip)

RECEIVED BY:

Name: _____ Signature: _____ Date: _____

Date: _____

Service No.: _____

O.R. No.: _____

Fee Paid: _____