Consular Service Fly

Visa and Consular Service
Bern - Geneva

Visa Request Form - Visa Auftragsformular
Postfach 9008 • 3001 Bern
Tel. +41 (0)31 888 80 80
info@consular-service.ch
www.consular-service.ch

Angaben zum Reisenden / Traveler date *(pro Auftrag ist nur ein Auftragsformular nötig/Per order only one visa request form is required)*

Reiseland/Country to Visit

Anzahl Einreisen/Numbre of Entries

Business - Tourist - Technical

Nachname/Last Name

Vorname/First Name

Nationalität/Nationality

Email

Telefon/Phone

Angaben AssitentIn/Assitant data *(falls zutreffend/if available)*

Nachname/Last Name

Vorname/First Name

Email

Telefon/Phone

Handy Nr./Cell phone

Rechnungsadresse / Billing address

Firmenname/Company Name   **z.Hd./Attention to**

falls zutreffend/if available

Genaue Adresse/Exact Address

Rücksendeadresse / Passport return address

Firmenname/Company Name   **z.Hd./Attention to**

Genaue Adresse/Exact Address

Auftragsnummer/Kostenstelle/PO-Number/Cost Center

Rücksendung Pass/Return address for passport
O Gleiche Adresse wie Rechnungsadresse/Same address as billing address

Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.
For administrative reasons we require credit card payment for private persons.

Zahlung/Payment
O Rechnung/Invoice

O Kreditkarte/Credit Card

Kreditkarten-Nummer

Creditcard number

MM/JJ

/

Expiry Date

Datum des Auftrags/Date of Request

Pass zurück bis/Passport returend untill:

please avoid sunday as returning date

Wählen Sie die Rücksendung/Select Return Shipment *(gilt nicht für eVisas/not valid for eVisas)*

O Swiss Post Registered A-Post next working day (Monday-Friday)

O Swiss Post Registered EXPRESS next day (Monday-Saturday)

O DHL Courier Standard next working day (Monday-Friday)

O DHL Courier Rapid next working day (Monday-Friday)

O Courier - price on request

O Courier International - price on request

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Checklist
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Required documents: New Zealand - eVisa Tourist

Validity of Visa:	**Max. Duration of stay:**	**Permitted entries:**
1 year	90 days	multiple

- Our Visa Request Form

- Questionnaire PDF - (the online application form will be filled by us)

- Scan of passport, valid at least 6 months beyond return date, good quality, colored

- If non-Swiss - Copy Swiss residence permit B, C or G

- Digital passport photo (jpg) - good quality, colored, white background, not older than 4 months

- Travel itinerary

- Confirmation of employment stating the intention to resume work, with start working date - required language: english

- Bank statements of the last 3 full months

Submission procedure: The visa is an electronic visa. The issued visa will be sent to you in PDF form and should be carried with you when you enter the country. Send us all documents by email.

Processing time standard application	2 - 4 weeks
Processing time express application	not available
Processing time urgent application	not available

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Fragebogen - Questionnaire
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Destination:	**New Zealand**	Visa type	**eVisa**

Fill out the form completely on your PC. Processing may be delayed if information is missing. The form does not need to be signed.

Surname and first name		
	Surname	*First name*

Unmarried name (if applicable)		
	Surname	*First name*

Address		
	Street / no.	*Post code / Place*

Phone and email		
	Phone	*Email*

Nationality			
	Nationality	*Nationality at birth (if different)*	*Current nationality since when?*

Other nationality:			
	Country	*No. of passport*	*Date renunciation of nationality (if applicable)*

Birth place and birth country		
	Place	*Country*

Civil status
- ○ single ○ divorced
- ○ married ○ widowed

Spouse			
	Surname	*First name*	*Birth date*
	Passport no.		
	Nationality	*Birth place*	*Birth country*

Employer			
	Company name	*Occupation*	
	Street / no.	*Post code / Place*	
	Phone employer	*Supervisor Surname/First name*	*Employment date*

Previous employer			
	Company name	*Occupation*	
	Phone employer	*Supervisor Surname/First name*	*Employed from - to*

Further previous employer			
	Company name	*Occupation*	
	Phone employer	*Supervisor Surname/First name*	*Employed from - to*

Visa selection
○ Tourist ○ Business ○ Technical/Work

Inviting organisation

Company name

Inviting person

Surname   First name   Relationship to the invit. person

Details of the inviting organisation/person

Street / no.   Post code / Place

Phone   Email

Description of the planned activities in New Zealand

More than 3 months consecutive stay abroad in the last 10 years

Country   Purpose of stay (Tourist/Business/Technical)

Dates of stay abroad

Date of entry   Date of exit

I confirm that the information provided is correct and complete.
I have never been refused a visa or entry to New Zealand or any other country.
I have never been convicted of a criminal offence.