

Angaben zum Reisenden / Traveler data (pro Auftrag ist nur ein Auftragsformular nötig/Per order only one visa request form is required)

Reiseland/Country to Visit

Anzahl Einreisen/Nombre of Entries

Business - Tourist - Technical

Nachname/Last Name

Vorname/First Name

Nationalität/Nationality

Email

Telefon/Phone

Angaben AssistentIn/Assitant data (falls zutreffend/if available)

Nachname/Last Name

Vorname/First Name

Email

Telefon/Phone

Handy Nr./Cell phone

Rechnungsadresse / Billing address

Firmenname/Company Name

z.Hd./Attention to

Rücksendeadresse / Passport return address

Firmenname/Company Name

z.Hd./Attention to

falls zutreffend/if available

Genaue Adresse/Exact Address

Genaue Adresse/Exact Address

Auftragsnummer/Kostenstelle/PO-Number/Cost Center

Rücksendung Pass/Return address for passport

☐ Gleiche Adresse wie Rechnungsadresse/Same address as billing address

Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.
For administrative reasons we require credit card payment for private persons.

Zahlung/Payment

☐ Rechnung/Invoice

☐ Kreditkarte/Credit Card

Kreditkarten-Nummer

Creditcard number

MM/JJ

Expiry Date

Datum des Auftrags/Date of Request

Pass zurück bis/Passport returned until:

please avoid sunday as returning date

Wählen Sie die Rücksendung/Select Return Shipment (gilt nicht für eVisas/not valid for eVisas)

☐ Swiss Post Registered A-Post next working day (Monday-Friday)

☐ Swiss Post Registered EXPRESS next day (Monday-Saturday)

☐ DHL Courier Standard next working day (Monday-Friday)

☐ DHL Courier Rapid next working day (Monday-Friday)

☐ Courier - price on request

☐ Courier International - price on request

Required documents: Ghana - Business

Validity of Visa:

90 days - 1 Year

Max. Duration of stay:

90 days

Permitted entries:

1x/multiple

- Our Visa Request Form
- Questionnaire PDF - (the online application form will be filled by us)
- Original passport, valid at least 6 months beyond return date
- Scan of first passport double page
- If non-Swiss - Copy Swiss residence permit B, C, G or confirmation of residence
- 2 passport photos 4,5 x 3,5 cm - good quality, colored, white background, not older than 4 months (The photos can also be sent to us digitally in jpg format + CHF 10/photo)
- Flight ticket
- Hotel reservation for the entire stay
- Invitation letter: With company stamp, signature, indication of place of activity - Copy/scan sufficient (colored, good quality) with copy passport/ID of signing person - required language: english
- Employer's letter (letter of assignment with cost coverage and confirmation of employment) - Copy/scan sufficient (colored, good quality) - required language: english
- For Visa required vaccination certificate: Yellow fever vaccination

Submission procedure: The application/passport is submitted and collected by us. Personal appearance by the applicant is generally not necessary. Send us all necessary documents by swiss post registered letter to our P.O. Box address.

Processing time standard application 1 working week

Processing time express application not available

Processing time urgent application 2 working days

Travelling country **Ghana** Visa type **Standard Paper Visa**

Fill out the form completely on your PC. Processing may be delayed if information is missing. The form does not need to be signed.

Surname and first name				
	<i>Surname</i>		<i>First name</i>	
Single name (if applicable)				
	<i>Surname</i>		<i>First name</i>	
Address				
	<i>Street / no.</i>		<i>Post code / Place</i>	
Phone and email				
	<i>Phone</i>		<i>Email</i>	
Nationality				
	<i>Nationality</i>		<i>Nationality at birth (if different)</i>	
Birth place and birth country				
	<i>Place</i>		<i>Country</i>	
Civil status	☐ single ☐ divorced ☐ married ☐ widowed			
Employer				
	<i>Company name</i>		<i>Occupation</i>	
	<i>Street / no.</i>		<i>Post code / Place</i>	
	<i>Phone employer</i>		<i>Supervisor Surname/First name</i>	
Visa selection	☐ Tourist ☐ Business ☐ Technical/Work			
Number of entries	☐ Single Entry Visum ☐ Multiple Entry Visum			
Intended travel dates to Ghana				
	<i>Date of arrival</i>	<i>Date of departure</i>	<i>Duration of stay in days</i>	
Point of entry / exit				
	<i>Point of entry</i>		<i>Point of exit</i>	
Type of entry	☐ Plane ☐ Ship ☐ Land entry			
Inviting organisation				
	<i>Company name</i>			
Inviting person				
	<i>Surname</i>	<i>First name</i>	<i>Relationship to the invit. person</i>	
Details of the inviting organisation/person				
	<i>Street / no.</i>		<i>Post code / Place</i>	
	<i>Phone</i>		<i>Email</i>	
Address of stay in Ghana				
	<i>Street / no.</i>		<i>Post code / Place</i>	
<i>Type of visa</i>	<i>No. of visa</i>	<i>Issuance place</i>	<i>Issuance date</i>	

Previous travels Ghana

Entry date

Exit date

☐ Tourist

☐ Technical/Work

☐ Business

☐ Private

Previous travels Ghana

Entry date

Exit date

☐ Tourist

☐ Technical/Work

☐ Business

☐ Private

I confirm that the information provided is correct and complete.
I have never been refused entry to Ghana or any other country.
I have never been convicted of a criminal offence.

Consular Service FLY