



### Traveler data / Angaben zum Reisenden

<b>Country to Visit/Reiseland *</b>	<b>Numbre of Entries/Anzahl Einreisen *</b>	<b>Business - Tourist - Technical *</b>
.....	.....	.....
<b>Last Name/Nachname *</b>	<b>First Name/Vorname *</b>	<b>Nationality *</b>
.....	.....	.....
<b>Email *</b>	<b>Phone / Telefon *</b>	
.....	.....	

### Assistant data / Angaben AssistentIn

<b>Last Name/Nachname</b>	<b>First Name/Vorname</b>	
.....	.....	
<b>Email</b>	<b>Phone / Telefon</b>	<b>Cell phone/Handy</b>
.....	.....	.....

### Billing address / Rechnungsadresse

<b>Company / Firmenname *</b>	<b>Attention of / z.Hd. *</b>
.....	.....
<b>Exact address / Genaue Adresse *</b>	
.....	
.....	
<b>PO-Number/Cost Center/Auftragsnummer/Kostenstelle</b>	
.....	

### Passport return address / Rückversandadr. Pass

<b>Company / Firmenname</b>	<b>Attention of / z.Hd.</b>
.....	.....
<b>Exact address / Genaue Adresse</b>	
.....	
.....	
<b>Return address for passport/Rücksendung Pass *</b>	
<input type="radio"/> Send Passport to Billing address/Passversand wie Rechnungsadresse	

*For administrative reasons we require credit card payment for private persons.  
Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.*

**Payment/Zahlung \***

Invoice/Rechnung

Credit Card

**Credit Card Number with Expiry Date MM/YY**

Number ..... Expiry Date .....

Date of request / Datum des Auftrags

Return my passport until: / Pass zurück bis:

### Required Shipping / Gewünschte Versandart:

- Swiss Post Registered A-Post next working day (Monday-Friday) - CHF 9,00
- DHL Courier Standard next working day (Monday-Friday) - CHF 18,50
- Courier SAME DAY - price on request

- Swiss Post Registered EXPRESS next day (Monday-Saturday) - CHF 22,00
- DHL Courier Rapid next working day (Monday-Friday) - CHF 23,50
- Courier international - price on request



# Consular Service Fly

Visa and Consular Service  
Bern - Geneva

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## Required documents: USA - ESTA

**Validity of Visa:**  
2 years

**Max. Duration of stay:**  
90 days

**Permitted entries:**  
multiple

- Our Visa Request Form
- Questionnaire PDF - (the online application form will be filled by us)
- Scan of passport, valid until travel return date, good quality, colored

**Submission procedure:** The visa is an electronic visa. The issued visa will be sent to you in PDF form and should be carried with you when you enter the country. Send us all documents by email.

Processing time standard application 3 working days

Processing time express application not available

Processing time urgent application not available

**Comment/Remarks**

*Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service.  
We are not liable for any delay or loss of documents posted on time.*

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• [info@consular-service.ch](mailto:info@consular-service.ch) • [www.consular-service.ch](http://www.consular-service.ch) •

**Office Bern**

Postadresse: Postfach 9008, 3001 Bern

Domizil: Murtenstrasse 114, 3202 Frauenkappelen

Tel. +41 (0) 31 888 80 80 - Fax +41 (0) 31 888 80 85

**Office Genève**

Adresse postale: Case postale 1345, 1211 Genève 1

Tel. +41 (0) 22 888 50 80 - Fax +41 (0) 22 888 50 85



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Bern - Geneva

## USA: Requested Documents/ Informations for ESTA

Full name of applicant as in  
passport :

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1. Copy of passport

2. Full Private address with  
Phone number

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3. Employer's name and full  
address with phone number

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4. Birth city and Birth country

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5. Maiden Name

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6. Marital status

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7. Other Nationality? Which one?

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8. Other Passport? Passport-No.?

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9. Urgency contact in home  
country with full name, full  
address, phone number and  
email address

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10. Parent's full name

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11. Contact in USA full name, full  
address and phone number

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12. Accommodation in USA full  
address and phone number (if  
#11. filled out leave empty)

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Confirm to never committed crimes  
in any way

Confirm to never travelled to  
Iran, Sudan, Syria, Libya,  
Somalia, Cuba and Yemen in the  
past 10 years

Confirm not to be born in one of  
the abovementioned Countries

**yes I confirm**

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