



Traveler data / Angaben zum Reisenden

Country to Visit/Reiseland *	Numbre of Entries/Anzahl Einreisen *	Business - Tourist - Technical *
.....
Last Name/Nachname *	First Name/Vorname *	Nationality *
.....
Email *	Phone / Telefon *	
.....	

Assistant data / Angaben AssistentIn

Last Name/Nachname	First Name/Vorname	
.....	
Email	Phone / Telefon	Cell phone/Handy
.....

Billing address / Rechnungsadresse

Company / Firmenname *	Attention of / z.Hd. *
.....
Exact address / Genaue Adresse *	
.....	
.....	
PO-Number/Cost Center/Auftragsnummer/Kostenstelle	
.....	

Passport return address / Rückversandadr. Pass

Company / Firmenname	Attention of / z.Hd.
.....
Exact address / Genaue Adresse	
.....	
.....	
Return address for passport/Rücksendung Pass *	
<input type="radio"/> Send Passport to Billing address/Passversand wie Rechnungsadresse	

*For administrative reasons we require credit card payment for private persons.
Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.*

Payment/Zahlung *

Invoice/Rechnung

Credit Card

Credit Card Number with Expiry Date MM/YY

Number Expiry Date

Date of request / Datum des Auftrags

Return my passport until: / Pass zurück bis:

Required Shipping / Gewünschte Versandart:

- Swiss Post Registered A-Post next working day (Monday-Friday) - CHF 9,00
- DHL Courier Standard next working day (Monday-Friday) - CHF 18,50
- Courier SAME DAY - price on request

- Swiss Post Registered EXPRESS next day (Monday-Saturday) - CHF 22,00
- DHL Courier Rapid next working day (Monday-Friday) - CHF 23,50
- Courier international - price on request



Consular Service Fly

Visa and Consular Service
Bern - Geneva

Required documents: United Kingdom - Business

Validity of Visa:

6 months/2 years/5 years/10 years

Max. Duration of stay:

180 days

Permitted entries:

multiple

- Our Visa Request Form
- Application form Questionnaire PDF - (download from our site, the online application form will be filled by us).
- Scan of passport, valid at least 6 months beyond return date, good quality, colored
- If non-Swiss -Swiss residence permit B or C
- Invitation letter: With company stamp, signature, indication of place of activity - Copy/scan sufficient (colored, good quality) - required language: english
- Employer's letter (letter of assignment with cost coverage and confirmation of employment) - Copy/scan sufficient (colored, good quality) - required language: english
- Additional documents: After submitting the application by us, you will be sent a checklist with your information. The requested documents are required in the original for your personal interview at the Visa Center in Zurich or Geneva.

Submission procedure: The applicant must generally appear in person at the visa centre/embassy. The appointment is booked by us. The passport with the issued visa will be collected by us. Send us all documents following this checklist in advance by email for verification.

Processing time standard application 6 - 8 weeks

Processing time express application 5 - 8 working days

Processing time urgent application not available

Comment/Remarks

Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service. We are not liable for any delay or loss of documents posted on time.

• info@consular-service.ch • www.consular-service.ch •

Office Bern

Postadresse: Postfach 9008, 3001 Bern

Domizil: Murtenstrasse 114, 3202 Frauenkappelen

Tel. +41 (0) 31 888 80 80 - Fax +41 (0) 31 888 80 85

Office Genève

Adresse postale: Case postale 1345, 1211 Genève 1

Tel. +41 (0) 22 888 50 80 - Fax +41 (0) 22 888 50 85



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Bern - Geneva

UK Visa Questionnaire - Please complete the questionnaire on a PC.

Incomplete questionnaires can lead to a delay in processing.

Copy passport	please provide a scan/copy
Photo	please provide a scan/copy
Permanent CH address	
Domiciled at this address since (*)	
Phone number, Cell and business	
Email address	
Country and place of birth:	
Civil status	
Copy of swiss residence permit	please provide a scan/copy
Passport number of previous passport incl. issuing authority and expiry date	
declaration of all other travel documents (other passports)	
declaration of the applicant's other nationalities	
Full list of persons travelling with applicant, incl. full name with birth date and nationality	
List incl. full names, profession, address, birth dates, nationality, passport number of: Partner/husband/wife	
Does your partner/spouse live with you ? If no provide full address:	
Parents, nationality, birth date	
Children incl. nationality, birth date and passport number	
Do your children live with you? If no provide full address:	
Swiss employer - full name and address with designation, position, function, phone number, start of employment	
Job Title	
Description of Job	

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Consular Service Fly

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If Visa is for Business purpose please add a Letter of invitation from a UK-Company, signed and stamped	please provide a scan/copy
Reference/Contact in UK - full name and address, post code, phone number	
Relatives in UK – full name and address, post code, phone number	
Confirm to never have committed crimes in any way	<input type="checkbox"/> yes I confirm
monthly income after taxes	
Amount to be spent in UK for the requested travel in CHF	
Amount to be spent for accommodation in CHF	
intended date of travel	
intended period of stay in UK	
intended address of stay in the UK	
How many times have you been to the UK for the past 10 years?	
Last UK Visa issue date?	
- Reason? (Tourist/Business/etc.)	
CAS number for Student Visa	
ACL Code for Alternative collection location of the BRP (British Resident Permit)	
Required Visa	<input type="checkbox"/> 6 months <input type="checkbox"/> 2 years <input type="checkbox"/> 5 years <input type="checkbox"/> 10 years
Require Priority service for Visa issuance	<input type="checkbox"/> yes (5-7 working days, recommended) <input type="checkbox"/> no (3-4 weeks)

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