



## Requirement for Philippines Visa:

Responsible consulate for the request: **Bern**

- One Visa application form (not earlier than three months of intended date of departure)
- Passeport (which is valid for 6 months)
- One recent passport-size photograph (not older than six months)
- Flight Ticket
- Swiss Employer's Letter incl. Taking Order, Fully Sponsorship, Full personal details of applicant, Explanation of the planned activities, guarantee the applicant will be paid by this Swiss Employer and not a company from the Philippines. Letter has to be stamped and signed.
- Letter of inviting company incl. Relation between Swiss Employer's company and Philippines company. Explanation of planned activity and guarantee the applicant will only be employed by the swiss company, full personal details of the applicant. Stamped and signed.
- Non Swiss : copy of a valid Swiss stay permit

**Visa processing time: 1 week**

For more specific information, please do not hesitate to contact us.

E-Mail: [info@consular-service.ch](mailto:info@consular-service.ch) [geneve@consular-service.ch](mailto:geneve@consular-service.ch)

*Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service.  
We are not liable for any delay or loss of documents posted on time.*

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• [info@consular-service.ch](mailto:info@consular-service.ch) • [www.consular-service.ch](http://www.consular-service.ch) •

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