



Traveler data / Angaben zum Reisenden

Country to Visit/Reiseland *	Numbre of Entries/Anzahl Einreisen *	Business - Tourist - Technical *
.....
Last Name/Nachname *	First Name/Vorname *	Nationality *
.....
Email *	Phone / Telefon *	
.....	

Assistant data / Angaben AssistentIn

Last Name/Nachname	First Name/Vorname	
.....	
Email	Phone / Telefon	Cell phone/Handy
.....

Billing address / Rechnungsadresse

Company / Firmenname *	Attention of / z.Hd. *
.....
Exact address / Genaue Adresse *	
.....	
.....	
PO-Number/Cost Center/Auftragsnummer/Kostenstelle	
.....	

Passport return address / Rückversandadr. Pass

Company / Firmenname	Attention of / z.Hd.
.....
Exact address / Genaue Adresse	
.....	
.....	
Return address for passport/Rücksendung Pass *	
<input type="radio"/> Send Passport to Billing address/Passversand wie Rechnungsadresse	

*For administrative reasons we require credit card payment for private persons.
Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.*

Payment/Zahlung *

Invoice/Rechnung

Credit Card

Credit Card Number with Expiry Date MM/YY

Number Expiry Date

Date of request / Datum des Auftrags

Return my passport until: / Pass zurück bis:

Required Shipping / Gewünschte Versandart:

- Swiss Post Registered A-Post next working day (Monday-Friday) - CHF 9,00
- DHL Courier Standard next working day (Monday-Friday) - CHF 18,50
- Courier SAME DAY - price on request

- Swiss Post Registered EXPRESS next day (Monday-Saturday) - CHF 22,00
- DHL Courier Rapid next working day (Monday-Friday) - CHF 23,50
- Courier international - price on request



Consular Service Fly

Visa and Consular Service
Bern - Geneva

Required documents: **Brazil - Business**

Validity of Visa:
1 year

Max. Duration of stay:
90 days

Permitted entries:
1x/2x/multiple

- Our Visa Request Form
- Application form Online application form - must be filled out by the applicant. (Link online application form).

-> Link online application form <https://formulario-mre.serpro.gov.br/sci/pages/web/ui/#/cidadao-nacionalidade>
- Original passport, valid at least 6 months beyond return date
- If non-Swiss - Copy Swiss residence permit B or C
- 1 passport photo 4,5 x 3,5 cm - good quality, colored, white background, not older than 4 months (The photos can also be sent to us digitally in jpg format + CHF 10/photo)
- Flight ticket
- Invitation letter: With company stamp, signature, indication of place of activity - Copy/scan sufficient (colored, good quality) - required language: english/portuguese
- Employer's letter (letter of assignment with cost coverage and confirmation of employment) - Copy/scan sufficient (colored, good quality) - required language: english/portuguese
- Completed power of attorney form for passport collection

Submission procedure: The application/passport is submitted and collected by us. Personal appearance by the applicant is generally not necessary. Send us all necessary documents by swiss post registered letter to our P.O. Box address.

Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service. We are not liable for any delay or loss of documents posted on time.

• info@consular-service.ch • www.consular-service.ch •

Office Bern

Postadresse: Postfach 9008, 3001 Bern
Domizil: Murtenstrasse 114, 3202 Frauenkappelen
Tel. +41 (0) 31 888 80 80 - Fax +41 (0) 31 888 80 85

Office Genève

Adresse postale: Case postale 1345, 1211 Genève 1
Tel. +41 (0) 22 888 50 80 - Fax +41 (0) 22 888 50 85



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Processing time standard application 1-2 weeks
Processing time express application not available
Processing time urgent application not available

Comment/Remarks

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Authorization letter

I, _____, Passport nr. : _____, allow Fabian Plattner
from Consular Service Fly, To pick up my Passport at the General Consulate of Brazil in Zürich, as
they are in charge to apply for my Brazilian Visa.

Signature _____

Date _____