



Traveler data / Angaben zum Reisenden

Country to Visit/Reiseland *	Numbre of Entries/Anzahl Einreisen *	Business - Tourist - Technical *
.....
Last Name/Nachname *	First Name/Vorname *	Nationality *
.....
Email *	Phone / Telefon *	
.....	

Assistant data / Angaben AssistentIn

Last Name/Nachname	First Name/Vorname	
.....	
Email	Phone / Telefon	Cell phone/Handy
.....

Billing address / Rechnungsadresse

Company / Firmenname *	Attention of / z.Hd. *
.....
Exact address / Genaue Adresse *	
.....	
.....	
PO-Number/Cost Center/Auftragsnummer/Kostenstelle	
.....	

Passport return address / Rückversandadr. Pass

Company / Firmenname	Attention of / z.Hd.
.....
Exact address / Genaue Adresse	
.....	
.....	
Return address for passport/Rücksendung Pass *	
<input type="radio"/> Send Passport to Billing address/Passversand wie Rechnungsadresse	

*For administrative reasons we require credit card payment for private persons.
Aus administrativen Gründen verlangen wir Kreditkartenzahlung bei Privatpersonen.*

Payment/Zahlung *

Invoice/Rechnung

Credit Card

Credit Card Number with Expiry Date MM/YY

Number Expiry Date

Date of request / Datum des Auftrags

Return my passport until: / Pass zurück bis:

Required Shipping / Gewünschte Versandart:

- Swiss Post Registered A-Post next working day (Monday-Friday) - CHF 9,00
- DHL Courier Standard next working day (Monday-Friday) - CHF 18,50
- Courier SAME DAY - price on request

- Swiss Post Registered EXPRESS next day (Monday-Saturday) - CHF 22,00
- DHL Courier Rapid next working day (Monday-Friday) - CHF 23,50
- Courier international - price on request



Consular Service Fly

Visa and Consular Service Bern - Geneva

Required documents: **Algeria - Tourist**

Validity of Visa:
30 days - 90 days

Max. Duration of stay:
30 days - 90 days

Permitted entries:
1x

- Our Visa Request Form
- Application form Application form PDF requested in twofold form - please fill in the application form (download from our site).
- Original passport, valid at least 6 months beyond return date
- If non-Swiss - Copy Swiss residence permit B or C valid 6 months beyond return date
- 2 passport photos 4,5 x 3,5 cm - good quality, colored, white background, not older than 4 months (The photos can also be sent to us digitally in jpg format + CHF 10/photo)
- Flight ticket
- Hotel reservation for the entire stay
- Certificate of insurance (with inclusion of repatriation costs in case of death, valid for the entire duration of the stay)

Submission procedure: The application/passport is submitted and collected by us. Personal appearance by the applicant is generally not necessary. Send us all necessary documents by swiss post registered letter to our P.O. Box address.

Processing time standard application 2 working weeks

Processing time express application not available

*Our service and responsibility is completed from the moment we post our documents at the Swiss Post or Courier Service.
We are not liable for any delay or loss of documents posted on time.*

• info@consular-service.ch • www.consular-service.ch •

Office Bern

Postadresse: Postfach 9008, 3001 Bern
Domizil: Murtenstrasse 114, 3202 Frauenkappelen
Tel. +41 (0) 31 888 80 80 - Fax +41 (0) 31 888 80 85

Office Genève

Adresse postale: Case postale 1345, 1211 Genève 1
Tel. +41 (0) 22 888 50 80 - Fax +41 (0) 22 888 50 85



Consular Service Fly

Visa and Consular Service
Bern - Geneva

Processing time urgent application not available

Comment/Remarks

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المركز
Post :

طلب تأشيرة

نوع التأشيرة
Visa type

VISA APPLICATION

اللقب الاسم
Family name First name

اسم لغير الاسم قبل الزواج
Maiden name Other name

تاريخ و مكان الميلاد في البلد
Date and place of birth At Country

ابن و ابن
Father's name Mother's name

الحالة العائلية الجنس
Marital status (*) Single متزوج (*) Married مطلق (*) Divorced أرمل (*) Widow(er) gender (*) ذكر M أنثى F

الجنسية الحالية الجنسية الأصلية
Present nationality Nationality of birth

العنوان الشخصي
Personal address Tel

صورة
Photo

خاص بالإدارة
For office use only

الزوج - الزوجة
Husband - Wife

اللقب الاسم
Family name First name

تاريخ و مكان الميلاد البلد الجنسية
Date and place of birth Country Nationality

رقم الطلب
Application Number

تاريخ الإيداع
Received on

الأطفال لا يملأ إلا في حالة سفر الأولاد
Children To be filled only if the child is on your passport and traveling with you

الاسم و اللقب Family name - First name	تاريخ الميلاد Date of birth	مكان الميلاد Place of birth	الجنسية Nationality

عدد مرات الدخول المرخصة
Nbr of authorized entries

نوع وثيقة السفر
Type of travel document
جواز سفر عادي وثيقة أخرى (توضيح)
Ordinary Passport other document (give precision)

رقم ينتهي في
Passport number Issued on Expire on

الصادر بتاريخ
Authority
Authority

مدة الإقامة
Duration of stay

الضريبة المستحقة
Tax

تأشيرة مطلوبة للدخول (*)
Visa solicited for (*) 1 entry مرة واحدة مرتين عدة مرات Multiple

رقم التأشيرة
Visa Number

المهنة المستخدم
Occupation Employer

العنوان المهني
Company address Tel.....

صلاحية التأشيرة
Validity of Visa

في حالة عبور الوجهة النهائية
In case of transit What's final destination

هل لديك تأشيرة دخول لهذا البلد؟ (*)
Do you have a visa for this country? (*) Yes لا

من / From
At / إلى

العنوان أثناء الإقامة
Address during your stay

غرض الإقامة
Purpose of stay

مدة الإقامة تاريخ الدخول
Length of stay 30 days 30 يوم 90 يوم 90 days Others آخر Date of entry / /

هل سبق لكم الإقامة بالجزائر؟
Have you been already to Algeria? Yes لا

كم؟ في أي تاريخ؟ مدة الإقامة
How many times? When? Length of stay

عنوان الإقامة
Adresse of stay

رئيس المركز
(الإمضاء و الختم)
Head of the post
(Signature and stamp)

ألتزم بمغادرة الإقليم بعد انقضاء أجل التأشيرة التي ستمنح لي و بعدم قبول أي عمل مأجور أو غير مأجور خلال إقامتي أو بعد انقضاء الإقامة بصفة نهائية.
I undertake to leave the Algerian territory at the expiration of the visa, and to refuse any employment being paid or not, during my stay, and do not establish there.

هام: تملأ جميع الخانات بحروف واضحة، في حالة خطأ أو عدم ملئ بعض الخانات لن يرد عن طلبكم.

IMPORTANT : All categories must be completed in CAPITAL LETTERS
in case of mistake or omission, your demand will be rejected.
(*put the Cross in the category corresponding to your answer

(*) ضع علامة X في الجواب المختار

تاريخ، و إمضاء المهني (صاحب الطلب)
DATE AND APPLICANT'S SIGNATURE